

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**May 8, 2023**

The Clearcreek Township Trustees met in regular session at 5:30 p.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked the Board if any item needed to be removed from the Consent Agenda. No requests for removal were noted.

Mr. Wade asked for Public Comments. No comments were noted.

Mr. Wade then asked Luke Drury to come forward to take the Oath of Office for Fire Lieutenant. Mr. Wade administered the Oath of Office to Mr. Drury. Stephanie Drury pinned the badge to Lieutenant Drury.

Mr. Wade asked for a motion to appoint Mr. Drury to the position of Probationary Fire Lieutenant effective May 9, 2023, at the prescribed rate of pay of \$30.57 per hour. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5428 – A Resolution approving Supplemental Appropriations to the Permanent Budget Appropriations for Fiscal Year 2023, dispensing with the second reading, and declaring an emergency (+\$70,000 for Cape Sealing Quail Meadows Subdivision). Mr. Jones, Road Superintendent, explained that this is a new repaving alternative application for the Township and would be good test roads to try the Cape Seal application. After a short discussion, Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade then read a recommendation to approve Cape Sealing of Quail Meadows Subdivision by Strawser Construction, Inc. at an estimated cost of \$69,527.69 on the Ohio Department of Transportation's 101G-24 Purchasing Agreement Program and authorize the Township Administrator to execute all associated documents. Mr. Clark, Township Administrator explained that the Township was taking advantage of a Purchasing Agreement Program so that the Township did not have to bid out the project. Mr. Wade asked for a motion to approve the purchase. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Jones advised that the culvert project at Weidner Road and Pinebrook was completed at a cost of \$24,050 including personnel time, rental costs, and all materials. Mr. Clark noted that if the Township had used a contractor to do the project that the cost would have been around \$75,000. Mr. Jones thanked the Fire Department for coming out and washing off the road after the construction was complete.

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Mr. Wade read Resolution 5429 – A Resolution authorizing the Township Administrator to execute a contract with Cargill, Inc. for the 2023-2024 Bulk Ice Control Salt Bid through Warren County and dispense with the second reading. Mr. Clark gave background on the salt bid process. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Agenbroad, Fire Chief, asked the Board to accept the generous donation of \$1,000 from Phyllis Harover for the future purchase of EMS equipment. Chief Agenbroad and Mr. Wade noted that Ms. Harover was part of the transition from the Volunteer Clearcreek Township Life Squad to a formal EMS service.

Mr. Terrill, Police Chief, noted that Safewise.com had rated Clearcreek Township as the fourth safest community in the State of Ohio. Chief Terrill noted that this was the sixteenth time that the Township had been on the Top Ten List. The Board passed along its congratulations.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Gabbard moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – April 24, 2023, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Approve the contractually guaranteed step increase in hourly rate of pay to Daron Williams to Senior Patrol Officer at \$39.45 per hour effective May 18, 2023
- 4 Approve the contractually guaranteed step increase in hourly rate of pay to Taylor (Armstrong) Clay to Step 5 at \$38.12 per hour effective May 27, 2023.
- 5 Accept the Road, Planning and Zoning, Police monthly reports for April 2023 along with the Fire District's March and April 2023 reports.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Clark and the Board discussed an email from Dr. Coleman regarding drainage issues on Bull Run Creek.

At 5:47 p.m., Mr. Wade asked for a motion to adjourn the meeting. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call, the vote was as follows: Mr. Muterspaw-yea, Mr. Wade-yea, Mr. Gabbard-yea.

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